

<b>Policy Name</b>	<b>Premises and Equipment</b>
<b>Date Issued</b>	<b>January 2012</b>
<b>Author / Owner</b>	<b>Hagbourne Pre-School</b>

### Statement of Intent

We believe that high quality care and education is promoted by providing children with safe, clean, attractive, age and stage appropriate resources, toys and equipment

### Aim

We aim to provide children with resources and equipment, which help to consolidate and extend their knowledge, skills, interests and aptitudes.

### Method

It is our intention that toys and materials at the Pre-school will enable the development of new skills.

- Our equipment is appropriate for the ages of the children.
- It offers a means to develop a range of skills e.g. social, physical, personal, emotional and intellectual.
- It conforms to relevant safety regulations and is sound and well-made.
- Includes a range of raw materials, which can be used in a variety of ways and encourages an open-ended approach to creativity and problem-solving.
- Will enable children, with adult support, to develop individual potential and move towards required learning goals.
- Our premises are laid out in such a way that all children can be within sight of an adult at all times.
- The outdoor play area is securely fenced.
- The outdoor play equipment is inspected yearly by an external company and recommendations for any works or improvements are actioned.
- Toys are cleaned regularly, and more often if there has been illness.
- Risk assessments are carried out yearly or more frequently as required.
- There is a daily tick list of safety checks for the premises and outdoor area.
- Any changes in the premises or facilities used in the care of the children are reported to Ofsted.
- The security of the building is ensured by the use of an external bell and a high latch out of the reach of the children.

All visitors' names are recorded when they arrive and depart

This policy was reviewed and updated (where required) on 17<sup>th</sup> January 2024 (date)

Reviewed/updated by Sophie Garland (Chairperson)

Reviewed/Updated by Sheila Bayliss (Manager)